



Library Board of Directors

Meeting Minutes – January 21, 2025

*Library Mission: To advance Derry Township through innovative programming, collections, and services that support the diversity of our community.*

*Present: Geoffrey Crout, Alison Jacobine, John DeFrank (virtual), Natalie Nutt, Karen Golin, Darby Valego*

*Absent: Cheryl Dellasega, Jordan Yeagley, Dominic Giovanniello*

1. *Call to Order:* Geoffrey called the meeting to order at 7:05pm.
2. *Public Comment:* No members of the public were present at the meeting.
3. *Approval of Minutes:* Natalie made a motion to approve minutes from the November 19, 2024 Board of Library Directors meeting. Karen seconded the motion. The minutes were approved unanimously.
4. Reports of Representatives:
  - a. Friends of the Library: Alison gave the report on Caroline's behalf. The Friends held a pop-up book sale in December and raised \$1,700 through sales of books and puzzles. Hershey Reads is continuing January - March, this is a series of events focused on raising the public's interest in the upcoming Friends author visit by promoting communication, empathy, and creativity. The Edible Book Contest is on January 25 and the Friends are also hosting a Puzzle contest on February 1.
  - b. Endowment Trust: Darby reported that the Endowment's funds have reached 3.58 million and the total distribution for 2024 was \$74,000 with their minimum spend being \$65,000. The capital project is currently on hold but they are looking forward to a strategy meeting in February to make plans for moving forward.
5. Old Business
  - a. Library Card Policy: Alison presented the Library Card Policy for approval and reviewed information from Derry Township's legal counsel that provided further information regarding how parent's knowledge of children's library use should work regarding the issues that was raised in the last meeting. The fact that the library verifies parent's legal access to their child's card is sufficient. John asked if the information from the solicitor would be included with the policy. Alison said she would make her staff aware of it and keep the comment with the policy in her files but it would not be made publicly available as part of the Library Card Policy, only referenced in case of confusion or questions. Karen made a motion to approve the policy, Natalie seconded the motion, the policy was approved unanimously.
6. New Business
  - a. Reorganization of Library Board: Geoffrey handed over the meeting to Alison. Alison opened the floor for nominations for a slate of officers. Natalie proposed the following slate:



- i. President: Geoffrey Crout
- ii. Vice President: Karen Golin
- iii. Secretary: John DeFrank

Geoffrey seconded the motion and the slate was unanimously approved.

- 7. Financial Report: Alison presented the financial report ending in December of 2024. She noted that the library came in under budget this year. Natalie commended her for this achievement. Alison noted that the Endowment and Friend's generosity makes it possible to relieve the potential burden to taxpayers when it comes to library expenses.
- 8. Communications: No communications
- 9. Staff Reports: Alison presented the data for November and December: Overall, things are going well with steady attendance at programs and nice bumps to physical borrowing.
- 10. Adjournment: Geoffrey made a motion to adjourn; Karen seconded the motion, and the meeting was unanimously adjourned at 7:21pm.

*The next meeting of the Hershey Public Library Board of Directors is 7 PM on March 18, 2025*