



Library Board of Directors

Meeting Minutes – September 17, 2024

*Library Mission: To advance Derry Township through innovative programming, collections, and services that support the diversity of our community.*

*Present: Geoffrey Crout, Alison Jacobine, John DeFrank, Cheryl Dellasega (Zoom), Natalie Nutt, Darby Valego*

*Absent: Chris Abruzzo, Karen Golin, Jordan Yeagley*

1. *Call to Order:* Geoffrey called the meeting to order at 7:03pm.
2. *Approval of Minutes:* Natalie made a motion to approve minutes from the July 16, 2024 Board of Library Directors meeting. John seconded the motion. The minutes were approved unanimously. Before proceeding, Geoffrey noted that Christopher Abruzzo was submitting his resignation to the board of supervisors on September 24 and he wanted to express his appreciation for the work Chris Abruzzo had done to support the library during his time at Derry Township.
3. *Reports of Representatives:*
  - a. *Friends of the Library:* Alison read a report from Caroline Schwalm. The Friends made over \$48,000 at the sale this year, the most in the sale's recent history. 80 volunteers, including the Hershey High School football team assisted in making the sale happen. The 4<sup>th</sup> Annual Chocolate Town Book Festival is the next Friends sponsored event. The Lucy Score kickoff event is on October 4<sup>th</sup> at Cassel Vineyards and is sold out!
  - b. *Endowment Trust:* Darby noted that at the Board's last meeting, the Endowment's investments were valued at \$3.4 million. She also provided an update on projects. Board and video games will be available for lending by the end of the year.
4. *New Business*
  - a. *Library Card Policy:* Alison showed the Board the first draft of the Library Card Policy. The policy focuses on types of cards, how to obtain a card, privacy information and an application for a card for the first time. The application was recommended by the Township's lawyer. The board discussed the cards. John asked if under 14 years of age applicants could have their account accessed by a parent. Alison said she was not sure but she would check with the lawyer when she sent over the policy for review.
5. *Old Business*
  - a. *No old business.*
6. *Financial Report:* Alison presented the financial report ending in August of 2024. She noted that all lines are progressing as expected and the library should come in under budget again this year.
7. *Communications:* Alison showed some compliments from patrons and included confirmation that the library's State Aid Library Subsidy Application was submitted and accepted by the state.
8. *Staff Reports:* Alison presented the data for July and August. Slight decreases in physical lending but continued large increases in digital lending. Alison made changes to the layout to provide a



highlight for each month. This could be an event at the library or a surprisingly well attended program. It will change from month to month.

9. Adjournment: Natalie made a motion to adjourn; John seconded the motion, and the meeting was unanimously adjourned at 7:31pm.

*The next meeting of the Hershey Public Library Board of Directors is 7 PM on September 17, 2024*