



Library Board of Directors

Meeting Minutes – January 16, 2024

Library Mission: To advance Derry Township through innovative programming, collections, and services that support the diversity of our community.

Present: Geoffrey Crout, Alison Jacobine, Natalie Nutt, Chris Abruzzo, John DeFrank

Virtual: Karen Golin, Jordan Yeagley, Cheryl Dellasega

Absent: None

1. *Call to Order:* Geoffrey called the meeting to order at 7:01pm.
2. *Approval of Minutes:* Natalie made a motion to approve minutes from the November 21, 2023, Board of Library Directors meeting. Chris seconded the motion. The minutes were approved unanimously.
3. *Reports of Representatives:*
 - a. *Friends of the Library:* Alison gave the report from the Friends of the Library. The Friends had a successful pop up book sale in December, earning \$1,900 as compared to \$1,200 in 2022. The sale was held in the middle of the library instead of the art hallway and was well received. Shelby Van Pelt is the annual author visit on April 6, 2024 and we already have 60 registrations. Kevin Wilson had 78 attendees next year so the Friends expect a very good turnout. Karen asked how many people could attend and Alison said she thought the cap was 100 people for the two meeting rooms.
 - b. *Endowment Trust:* Jordan stated that the Endowment is meeting next Monday and will be voting on projects for 2024 and electing new officers. This is Jordan's last year as the Chair, so a new face will be providing updates on the Endowment going forward.
 - c. Geoffrey welcomed the two new board members, John DeFrank and Cheryl Dellasega,
4. *New Business*
 - a. *Policies for Removal:* Alison showed the DVD Collection Development Policy and Wifi Access Policy. Both of these are listed as policies on the library website but she could not determine if they ever passed before the board. Both policies are covered under other policies. The Wifi Access policy is included in the Internet Access Policy and the Collection Development Policy covers the DVD Collection Development Policy. It is recommended that a vote be taken to remove these two policies. Karen made a motion to remove the policies, John seconded. The policies were approved for removal by unanimous consent.
 - b. *Elections of Offices for 2024:* Alison opened the floor for nominations for President, Vice President and Secretary. John and Natalie nominated Geoffrey for President. Chris and Natalie nominated Karen for Vice President. Chris and Natalie nominated John for Secretary. Chris made a motion to approve the following slate, seconded by Cheryl. The slate was approved by unanimous consent.
President: Geoffrey Crout
Vice President: Karen Golin



Secretary: John DeFrank

- c. Bylaw Review: Alison presented the bylaws for review. The board considered her recommendations. Chris suggested that wording be added to reflect the authority of the Board of Supervisors when it comes to appointing/removing board members. John suggested that extra meeting dates potentially be added to allow for bad weather cancellations. Alison said she would add the recommended changes and then present the bylaws to the Township's solicitor.
5. Old Business
 - a. Collection Development Policy: Alison presented the changes made to the policy and discussion revolved around changes made to the policy since the last review. Chris made a motion to approve the policy as presented, John seconded. The policy was passed by unanimous approval.
6. Financial Report: Alison presented the financial report ending in December of 2023. The library ended the year with a 6% cushion. Chris Abruzzo thanked Alison for her attention to the budget and ensuring that taxpayer resources are wisely spent.
7. Communications: Alison presented the communications for November and December. The library received a thank you note from the winner of their recent giveaway for Hershey Symphony tickets. Additionally, Judy Dunn's college friends reached out to donate a book drop for the children's section.
8. Staff Reports: Alison presented the data for November and December. Digital checkouts are increasing over last year every month. December was light on attendance due to holiday activities in the community that frequently takes people away from the library. The staff is already seeing an increase in January usage.
9. Adjournment: Geoffrey made a motion to adjourn; Chris seconded the motion, and the meeting was unanimously adjourned at 7:41pm.

The next meeting of the Hershey Public Library Board of Directors is 7 PM on March 19, 2024